

## **Angus Crafts Association**

### **Terms and Conditions for Exhibitors at Craft Fairs and other events organised by the Angus Crafts Association (ACA)**

ACA cannot be held responsible, and its exhibitors absolve it from any responsibility, for loss of profits, damage or theft of exhibitors stock, interruption of power or services, failure of press advertisement fully contracted to appear, inclement weather and failure of sub-contractors or agents to perform, which may result in loss to exhibitors. ACA does not provide insurance cover for theft or damage to exhibitors stock and recommends that they take adequate insurance against all risks. It is a condition of booking that exhibitors absolve ACA from any responsibility for refunding fees paid by them except as specified under these conditions.

Every exhibitor shall participate in the Fair entirely at his or her own risk in every respect, and shall absolve ACA from responsibility for such risks, including personal injury, loss or damage to property, however this injury, loss or damage may be caused whether by fire, theft, inclement weather, interruption of power, defect in the equipment and building, or failure of subcontractors or agents to perform.

ACA provides public liability insurance, but all exhibitors are required to provide their own public liability insurance. They are required to have it with them at all times. General security is provided, and for events of more than one day, the Association will provide overnight security but exhibitors are advised not to leave valuables overnight and ACA will not be responsible for any loss or damage to the goods of any exhibitor left overnight on the premises.

ACA holds high standards for its membership and at any events it organises. All goods exhibited at an event must have been produced by the exhibitor or under his/her direct personal control and with a high degree of hand-made input. No bought in items are allowed for resale.

If after application, an exhibitor gives notice that he/she wishes to cancel, then a refund will be granted minus 25% for admin charges. However, if that cancellation is within 28 days of the event then no fees will be refundable unless ACA is able to re-let the space and then the refund will be as above.

All goods exhibited at an event must comply with the relevant Trading Standards and other appropriate legislation.

Cars may be parked near the venue for loading and unloading but then must be moved as directed on the day. Separate instructions will be given regarding parking facilities for each event.

All craft stands and displays must be fully set up before the show is open to the public and must not be dismantled before the end of the event. Exhibitors will be informed of set-up times for each individual event.

Exhibitors will not sub-let any part of their allotted space or move to another space without prior approval of the organiser.

If electricity is available, it is the responsibility of the exhibitor that any appliance they use has been tested to PAT standards and is marked accordingly.

Exhibitors must keep their selling and advertising within their allotted space unless specific agreement has been reached with the organiser.

Exhibitors are responsible for clearing up their site before leaving.

There will be no smoking in the venue in which the event is being held.

The ACA requests that payment for Craft Fairs and other organised events should be made in full by cheque and returned with the application form.

February 2006.